

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

November 19, 2013

10:00 am

James R. Thompson Center
Room 4-404
100 West Randolph Street
Chicago, Illinois 60601

And

William G. Stratton Building
Room 715
401 Spring Street
Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago Chairman Simone McNeil
John D'Alessandro

In Springfield Amanda Sutton

Staff

In Chicago Benno Weisberg, Deputy General Counsel

In Springfield Kelley Wells, State Travel Coordinator

I. Call to Order

On November 19, 2013 at approximately 10:00am, Chairman Simone McNeil called to order a meeting of the Governor's Travel Control Board.

II. Consideration of Minutes

August 15, 2013

The minutes of the meeting of August 15, 2013 were approved. Motion made by Simone McNeil with a second by Amanda Sutton to approve the minutes as presented.

III. New Business

Approved Travel Exceptions

- 1) CMS – Hotel Cancellation Fee
- 2) Aging - Lodging in Excess of State Rate
- 3) Insurance - Excess Baggage Fee

STATE OF ILLINOIS
Governor's Travel Control Board

Minutes – November 19, 2013

Page 2 of 2

- 4) Revenue - Hotel Cancellation Fee
- 5) Illinois Commerce Commission - Amtrak Cancellation Fees
- 6) DCEO - Excess Baggage Fees
- 7) DCEO - Amtrak Fare in Excess of State Rate
- 8) DCEO - Excess Transportation Fees
- 9) DCEO - Excess Transportation Fees
- 10) DCEO - Cancellation and Early Departure Fees
- 11) State Board of Investment - Unused Airline Ticket

Travel Exceptions - Denied or More Information Requested

- 1) State Fire Marshall - Early Departure Fee
- 2) State Board of Investment - Airline Economy Plus Seating Fee
- 3) State Board of Investment - Airline Economy Plus and Bulkhead Seating Fee
- 4) State Board of Investment - Airline Preferred Seating Fee

V. Miscellaneous

- A. Discussion regarding valet parking and reviewed rule changes regarding commute miles.

VI. Adjournment

The meeting was adjourned at approximately 11:00 am. John D'Alessandro made the motion and Amanda Sutton seconded the motion.